

**The Mar Thoma Syrian Church
Diocese of North America**

TRUSTEES' BOND

Executed by the Trustees of the _____ parish
dated this _____ (day) _____ (month) _____ (year), before
the Diocesan Bishop of the Mar Thoma Church, Diocese of North America.

We, the undersigned, namely _____, Trustee Finance, and
_____, Trustee Accounts, respectively, hereby declare that we,
having been elected by the General Body of the _____
parish, held on _____ and the minutes of the same meeting being approved by the Diocesan
Bishop vide his letter _____ for one year from _____ to
_____ and being entrusted to maintain and administer the trust funds and properties
according to the Constitution of the Malankara Mar Thoma Syrian Church, hereby accept the above
mentioned offices, subject to the following terms and conditions:

- (1) We will hold this office only on the decision of the Metropolitan/Diocesan Bishop or the General Body and we will tender our resignation whenever demanded of us by the Metropolitan/Diocesan Bishop or the General Body.
- (2) We will buy, sell or transact any of the moveable/immovable assets of the church, only as decided by the General Body and/or endorsed by the Metropolitan/Diocesan Bishop.
- (3) We shall faithfully maintain and update the records, books of account and other documents as required of us by the constitution of the Malankara Mar Thoma Syrian church.
- (4) We will faithfully collect the funds from the parish and disburse it to the Sabha Office, or any organization, as required and designated as per the Kalpana from the Metropolitan, or any official circular issued by the Diocesan Bishop, or as decided by the Executive committee, or as directed by the General Body.
- (5) We will deposit all amounts collected by us way of subscription, donation, or collection in a financial institution as directed by the General Body, excepting for \$ _____ (Dollars _____) being the imp rest money, subject to the limit sanctioned by the General Body.
- (6) We will spend as much amount as decided by the General Body on various recurring expenses of the parish, such as salaries, taxes, allowances, maintenance and upkeep, etc. and faithfully maintain all the receipts, vouchers, invoices, and any other documents to be produced on demand, either by the Statutory Auditors, Internal Auditors, Vicar, Diocesan Bishop, Metropolitan or any other of the Edavaka Sangham (General Body) members of the parish in the presence of the Vicar.

(7) If under any circumstances, we resign, or leave this office, before/after expiry of the term, we will hand over all the records, books of accounts, Cash and Bank Balances either to the nominated representative/s of the Metropolitan/Diocesan Bishop, or to the elected representatives of the General Body.

Accepted and agreed by:

Signature: _____

Date: _____

Name: _____
(Trustee Finance)

Place: _____

Signature: _____

Date: _____

Name: _____
(Trustee Accountant)

Place: _____

ACKNOWLEDGEMENT

Before me, the undersigned, authority a Notary Public for the State of _____, on this _____ day of _____, personally appeared, Mr./Ms. _____ and Mr./Ms. _____, who are identified by me, under oath stated that all facts mentioned above are their own voluntary act and deed and they acknowledged the same before me by signing above.

Notary Public, State of _____

Printed Name of Notary:

(Seal of Notary)